



# City of Mountain View

Public Library  
585 Franklin Street

## Minutes

### Library Board

*Boardmembers Lopez, Stock, Vogt, Vice Chair Donahue, Chair Beckman-Harned*

---

Monday, January 23, 2017

7:30 PM

Gossamer Conference Room

---

#### 1. CALL TO ORDER

Chair Beckman-Harned called the meeting to order at 7:30 p.m.

#### 2. ROLL CALL

**Present** 5 - Elena Lopez, Randall Stock, Nicole Vogt, Vice Chair Paul Donahue, and Chairperson Max Beckman-Harned

#### 3. MINUTES APPROVAL

**Motion - M/S Donahue/Lopez to approve the Library Board minutes of the December 12, 2016 meeting.**

**The motion carried by the following vote:**

**Yes:** 4 - Lopez, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

**Abstain:** 1 - Vogt

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC - None

#### 5. UNFINISHED BUSINESS

##### 5.1 Library Budget and Benchmark Report

Director Macek reported that the Library's Capital Improvement Program budget will be presented on March 28 and the operational budget on April 27 as part of the narrative budget. She also responded to a question raised at the last meeting about spending and circulation of language materials. International language materials comprise 5% of the budget and 5% of the circulation.

A subcommittee consisting of Trustee Stock and Chairperson Beckman-Harned will work on the annual benchmark report.

#### 6. NEW BUSINESS

##### 6.1 Elect Chair and Vice Chair

**Motion - M/S Beckman-Harned/Stock to nominate Vice Chair Donahue as Chair.**

**The motion carried by the following vote:**

**Yes:** 5 - Lopez, Stock, Vogt, Vice Chair Donahue, and Chairperson Beckman-Harned

---

**Motion - M/S Stock/Beckman-Harned to nominate Trustee Lopez as Vice Chair.**

**The motion carried by the following vote:**

**Yes: 5 - Lopez, Stock, Vogt, Vice Chair Donahue, and Chairperson Beckman-Harned**

## **6.2 Introduction of New Board Member, Nicole Vogt**

Trustee Nicole Vogt introduced herself to the group and all members shared some information about their backgrounds.

## **6.3 Reschedule February 27 meeting**

**Motion - M/S Donahue/Stock to approve the following changes to upcoming meetings:**

**The February 27 meeting was cancelled and moved to Thursday, March 2.**

**The March 20 meeting was cancelled and moved to March 27. Director Macek will be out of town and will send a substitute.**

**The April 17 meeting was cancelled and moved to April 24.**

**The motion carried by the following vote:**

**Yes: 5 - Beckman-Harned, Stock, Vogt, Vice Chair Lopez, Chairperson Donahue**

## **7. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND BOARD REPORTS**

It was noted that the Library Board meetings are not on the City Calendar.

Trustee Stock asked about the interruptions in service in December. Director Macek reported that this was due to an IT upgrade of backend equipment supporting public Internet service. Trustee Beckman-Harned mentioned the improved Link+ catalog using the Encore interface.

There was some discussion about the Library's Encore catalog vs. the classic catalog. Director Macek suggested that we may consider eliminating the classic catalog sometime in the future if all functionality is included in Encore.

Trustee Vogt mentioned a Chrome plugin that allows the user to identify libraries that own a desired item.

### **7.1 Director's Report**

Director Macek presented the report and answered questions.

**8. DONATIONS**

Receive donations from:

The Fairfield Family - \$1,000

Natasha Keck - \$75

Pacific Library Partnership - \$4,422.79

Jeanne Hsu - \$100

Rishi Jain - \$100

Rabbis Janet & Sheldon Marder - \$500

Friends of the Mountain View Library - Google Grant - \$98,000

**Motion - M/S Beckman-Harned/Lopez to accept the donations.**

**The motion carried by the following vote:**

**Yes: 5 - Beckman-Harned, Stock, Vogt, Vice Chair Lopez, Chairperson  
Donahue**

**Friends of the Mountain View Library - Google Grant**

Director Macek presented the report on the Google donation for operational funding for the Mobile Library.

There was discussion about the costs of providing Mobile Library service, and a desire to better understand where library cardholders are located and identifying underserved areas. This will be an agenda item for a future meeting.

**9. AGENDA SETTING/PLANNING**

- Budget
- Performance Measures

Possible future topics include an overview of the library catalog and a discussion of community segments that are not being reached by library services.

**10. ADJOURNMENT - At 9:10 p.m. Chair Donahue adjourned the meeting to the next Library Board meeting to be held on March 2, 2017.**